

Year: \_\_\_\_\_

## Donation Tracker

Cash and Checks

Date	Charity	Amount	✓	✓	Check Number	✓	✓
<b>Total:</b>		<b>\$</b>					

<p><b>Proof:</b> According to the 2012 IRS Pub 526, you must keep one of the following:</p> <ol style="list-style-type: none"> <li>1. Bank Record showing the name of the organization, date and amount of contribution *</li> <li>2. Receipt or letter from the organization</li> <li>3. Payroll deduction records</li> </ol> <p><b>Receipt:</b> In addition, if your donation is more than \$250, obtain a receipt from the organization</p>	<p style="text-align: center;">* Bank Records include:</p> <ol style="list-style-type: none"> <li>a. A Canceled check</li> <li>b. Bank or credit union statement</li> <li>c. Credit card statement</li> </ol> <p><b>See Pub 526 for full donation details</b></p>
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