

Monthly Checklist: December

Maintenance

	Finish Fall Cleaning Indoors (see separate checklists)
	Make Christmas preparations (see separate Checklist)

Outdoors

	Confirm downspouts are attached and draining away from house
	Stock up on ice melt and sand for driveway
	Make sure snow blower shovels are easy to access
	Purchase gasoline for snow blower
	Drain water from pool cover (if applicable)

Money

	Balance checkbook
	Budget
	Order final medical prescriptions before year end
	Set up 2014 Monthly Bills Spreadsheet or Paper Forms
	Make health care payments from Flexible Spending Account (or HSAs)
	Calculate quick estimate for 2013 Federal Taxes

Meal Planning

	Prepare and host: Christmas Eve, Christmas and New Year's Eve
	Prepare and host: Christmas Eve, Christmas and New Year's Eve
	Plan birthdays, parties, and events for January



Notes: